

# SAMPLE HOSPITAL REPORT - SANGAT SEVA TRUST HOSPITAL

(Sample Document - March 2024)

## 1. HOSPITAL OVERVIEW

- Name: Sangat Seva Trust Hospital
- Location: Samrala, Punjab
- Established: 1995
- Affiliation: Recognized by Punjab Health Board
- Total Capacity: 250 Beds
- Specialties: General Medicine, Surgery, Pediatrics, Maternity, Orthopedics, Cardiology, and Emergency Care
- Number of Doctors: 50
- Number of Nurses & Paramedics: 120
- Supporting Staff: 80

## 2. FINANCIAL REPORT (FY 2023-24)

### A. Revenue Breakdown (Total Annual Revenue: Rs. 50 Crore)

- Patient Treatment & Surgeries: Rs. 25.00 Crore (50%)
- Government & CSR Grants: Rs. 10.00 Crore (20%)
- Donations & Endowments: Rs. 7.50 Crore (15%)
- Pharmacy Sales: Rs. 5.00 Crore (10%)
- Diagnostic & Lab Tests: Rs. 2.50 Crore (5%)

### B. Expenditure Breakdown (Total Expenditure: Rs. 42 Crore)

- Salaries & Benefits: Rs. 18.00 Crore (43%)
- Medical Equipment & Supplies: Rs. 7.00 Crore (17%)
- Infrastructure & Maintenance: Rs. 5.50 Crore (13%)
- Medicine & Consumables: Rs. 4.50 Crore (11%)
- Electricity, Water & Utilities: Rs. 3.50 Crore (8%)
- Miscellaneous & Administration: Rs. 3.50 Crore (8%)

Net Profit (After Expenditure & Taxation): Rs. 8 Crore

- Reserve Fund Contribution: Rs. 4 Crore
- Expansion & Development Budget: Rs. 4 Crore

### **3. ADMINISTRATIVE REPORT**

#### **A. Staffing Report**

- Senior Doctors: 15 (Avg Annual Salary: Rs. 18.0 Lakh)
- Junior Doctors: 35 (Avg Annual Salary: Rs. 10.5 Lakh)
- Nurses: 80 (Avg Annual Salary: Rs. 6.0 Lakh)
- Paramedics: 40 (Avg Annual Salary: Rs. 5.0 Lakh)
- Admin & Management: 25 (Avg Annual Salary: Rs. 7.5 Lakh)
- Housekeeping & Support Staff: 55 (Avg Annual Salary: Rs. 3.2 Lakh)
- Total Hospital Staff: 250 Employees
- Annual Salary Expenditure: Rs. 18 Crore

### **4. FUTURE PLANS & EXPANSION**

- New Maternity Wing: Rs. 5 Crore allocated for expansion
- Telemedicine Services: To provide remote consultations
- Medical Research & Collaboration: Partnering with PGI Chandigarh
- Infrastructure Upgrades: Addition of 50 new beds and 10 ventilators

### **5. VERIFICATION & APPROVAL**

- Report Compiled By: Dr. Rajdeep Singh (Medical Superintendent)
- Checked & Verified By: Hospital Treasurer - S. Paramjit Singh
- Approved By: Sangat Seva Trust Committee

Signature: \_\_\_\_\_

Date: March 1, 2024

#### **DISCLAIMER:**

This document is a sample hospital report. Actual data may vary.